

**HUNTON PARISH
COUNCIL
ANNUAL OPEN MEETING
held on 16th September 2020 at 8pm in the
Village Hall**

Reference: DL20200916

See Distribution

Date: 17 September 2020

Present:	Cllr R Smith, Cllr R Worsdale, Cllr J Wylie Kathleen Mark – Treasurer Dee Lynn - Clerk	Vice Chair
Items	Recording of Meeting	Actions
Item 1	Election of Chairman Proper Officer Dee Lynn opened the meeting at 8.10pm and invited nominations for the post of Chairman. Cllr R Smith proposed Cllr Wyatt for Chairman and this was seconded by Cllr Wylie . Cllr Wyatt has given apologies to the meeting, Cllr Wylie proposed a vice chair be elected and this was agreed. Cllr Wylie proposed Cllr Smith as vice chair and this was seconded by Cllr Worsdale. It was proposed the election of vice chair be effective until Auunual Open General Meeting 2021 and agreed. Arrangements to be made for signing of the Acceptance of Office Document.	
Item 2	Apologies Councillor C Les - NYCC Councillor H Grant – RDC Councillor P Middlemiss – RDC Councillor R Wyatt. Councillor S Grant.	
Item 3	Minutes from Previous Meeting 15th May 2019 Cllr Wylie confirmed minutes are a true reflection of previous meeting and was seconded by Cllr Worsdale.	
Item 4	Chairman's Annual Report Cllr Wyatt's annual report of May 19 2020 had been circulated to all and copies available at the meeting and a copy is attached to minutes and will be posted on website and in noticeboard.	

<p>Item 5</p>	<p>Financial Report Councillor Wyatt had circulated a financial report and copies were available at the meeting. The year end financial statement was approved as a true representation of accounts. It was noted there had been a delay in receipt of the request from PKF Littlejohn to submit the Annual Governance and Accountability return (AGAR). This is now being completed. A copy of financial statement attached to minutes and will be posted on website and displayed on the noticeboard.</p>	
<p>Item 6</p>	<p>Questions from Public None present, no questions raised. Meeting closed at 8.25pm</p>	

Dee Lynn
On behalf of Hunton PC

Signed Chairman _____ Date _____

Please note that these minutes are marked as a draft copy only until agreed and signed at the next Parish Council meeting.

HUNTON PARISH COUNCIL FINANCIAL REPORT 2017-2018

The Budget for this Financial Year 2017 - 2018 was set at **£3,990**. The actual spend was under budget at a **£2,762**.

Items included the following services:

- Grass Cutting
- Donations
- Insurance
- Hire of Village Hall
- Internal/ External Auditor Fees
- Village Christmas Tree & Remembrance Wreath
- Play Park Inspection

Budget set for 2018 – 2019 is **£5,910**. This amount is increased as there has been an uplift to the Grass Cutting contract to enable more cuts within the year, and to support the launch of the Parish Website.

Precept Funding was set at **£3,500** (the same amount is set for this financial year) this is paid in x2 instalments April and October.

A VAT claim for **£474** to HRMC for period 1st April 17– 1st April 18 is to be made online.

Current Account Balances 2017 - 2018

Income	£10,763 (amount less PRECEPT funding of £3,500)
Expenditure	£10,279

C/Fwd Balance **£ 5,102** – as @ Final Bank Statement No130

Deposit Account Balances 2017 – 2018

Balance **£ 194**

Value of Assets 2017-2018 are **£50,186** (This amount remains same 2018-2019)

A copy of the Accounts is available for distribution at the meeting to all in attendance (AGM 25th April 18 @ 2000hrs). Internal Auditor Peter Smith will prepare the accounts for External Audit to comply with legal requirement.

It is requested that members of the Parish Council accept the accounts as a true and fair record of annual financial accounting and sign off for the External Audit.

Karen Hollinshead
Parish Clerk/ Treasurer

Hunton Parish Council

Annual General Meeting -Chairman's Statement 2018

The past year has seen the Council continue to support village life and enhance the community in which we all live. Our thanks go to Simon Grant for stepping forward and taking up the vacant place on the council.

The Clerk/Treasurer to the Council, Mrs Julie George stood down this year after four years excellent service. Julie originally started in 2013 as the clerk but took on the extra responsibilities for Treasurer soon after. We would like to thank Julie for her hard work over this time. We are pleased to welcome to the Council, Mrs Karen Hollinshead who has also taken up the dual role and is delivering an excellent service. As a relative newcomer to the village it is good to see new faces becoming involved in village life.

The year has seen further works completed on the play park and recreation area with the installation of the external embankment. This work provides a more secure play area and are thanks go to the Lower Wensleydale Area Partnership and The Broadacres Community Fund for the grants received. New signage has now been ordered and will be installed shortly. The end result is the provision of an outstanding facility that any village would be proud of and has been a huge success being used and enjoyed by many.

Maintenance works have been undertaken on the existing play park equipment with the replacement of damaged timbers and the addition of further items to complete the adventure trail. Further workdays have been held to continue with the clearance of vegetation from the beck side, painting of the bus shelter and repairs to the village hall car park fencing following the re location of the re cycling area. The help from those who have supported these days is much appreciated

One of the major areas of expenditure for the PC is for grass cutting. Following a re tender exercise, the contract has been let to Gareth Hastie Landscapes and after the first two visits, the results are very encouraging. The programme put in place to control the mole population has been very successful and we will continue to monitor the situation.

The next major project for the PC will be the refurbishment of the village hall car park and we will look to seek grant funding for this project. In the short term, we will look to undertake temporary resurfacing to remove the potholes and to raise the area to avoid the flooding in the south west corner.

We have received grant funding to provide IT equipment for use by the PC and to create and launch a village community web site. The equipment has been purchased and we are looking to launch the web site in July which will provide a significant asset to the community for the posting and sharing of information.

The Council publish the village news to keep all residents abreast of activities within the community and this is well received. Our thanks go to Wendy Knight for her work in publishing this document.

Robert Wyatt
April 25th 2018